

IOWA LAKES
REGIONAL WATER
TERRITORY
RELEASE

Information was discussed on Alta Municipal Utility's water service territory and releases granted in the past. Sanders made a motion to release Calvin & Sharon Petersen's residence at 667 580th St., Alta, IA to Iowa Lakes Regional Water with the stipulation, as stated in "FIVE" of the "Agreement in Regard to Water Service Area and Plan for Water Service". Seconded by Bartel. Ayes: All Nays: None

ELECTRIC
MANAGER &
LINEMAN

Discussion was held on the phone interview with an applicant for manager, his qualifications, and other background information. An explanation of information from the applicant will be required before proceeding with the in-person interview.

Discussion on interviewing an applicant for the lineman position and a date will be scheduled.

The Power Cost Adjustment resolution is tabled till the November meeting for the engineer to review.

Tilk commented that construction has started on the park primary tie line loop and secondaries. Some dead trees have been trimmed or taken down.

TELECOM

Internet bandwidth was tabled to receive more cost information. Fiber projects and CATV was discussed.

Long Lines is discontinuing their free email services by November 18th and encouraging customers to set up a free email account with a well-known service. AltaTec options were discussed. Hach made the motion to send a letter out to customers encouraging alta-tec.net emailers to try to set up other free email accounts by December 31, 2022. Seconded by Bartel. Ayes: All Nays: None
Tilk commented inactive accounts will be deleted and any alternatives will still be investigated.

WATER

ISG is scheduling a joint meeting to discuss a water district to purchase water.

The old fire hydrant at 8th St. and Division has been replaced due to a leak. The main will still need to be replaced in the future.

WATER RATES FOR
2023

Tilk commented on Public Financial Management's financial proforma and the suggested rate increase of 2 ½% to keep the Water Department finances on track and to keep current with our bonding responsibilities of positive cash flow. Discussion was held on current unforeseen expenses, water main/service line expenses, chemical costs, future planning, and looking at a 3% increase to have a little buffer against rising expenses. Hach made the motion to introduce Resolution # 528 entitled "RESOLUTION ESTABLISHING

WATER RATES FOR 2023” with a 3% increase in all classes and moved that the same be adopted. Sanders seconded the motion to adopt. The roll was called, and the vote was,

AYES: Schreck, Peterson, Sanders, Hach, Bartel

NAYS: None

Whereupon the Chairperson declared Resolution #528 duly adopted as follows:

RESOLUTION # 528

RESOLUTION ESTABLISHING WATER RATES FOR 2023

THEREFORE, BE IT RESOLVED by the Board of Trustees of the Municipal Utilities of the City of Alta, Iowa, that water shall be furnished at the monthly rate per meter as follows:

Section 1: Residential – Inside Corporate Limits – Rate 1-0

Water shall be furnished at the monthly rate per meter as follows:

Service fee per meter ----- \$47.18 per meter per month

All gallons ----- @ \$8.05 per 1,000 gallons

Minimum Bill is the service fee per meter and all water used.

Section 2: Residential – Outside Corporate Limits – Rate 2-0.

Water shall be furnished at the monthly rate per meter as follows:

Service fee per meter ----- \$56.60 per meter per month

All gallons ----- @ \$8.05 per 1,000 gallons

Minimum Bill is the service fee per meter and all water used.

Section 3: Small Commercial – Inside Corporate Limits (5/8"-3/4" water line) – Rate 3-0.

Water shall be furnished at the monthly rate per meter as follows:

Service fee per meter ----- \$56.60 per meter per month

All gallons ----- @ \$8.05 per 1,000 gallons

Minimum Bill is the service fee per meter and all water used.

Section 4: Large Commercial – Inside Corporate Limits (1"-1 ½" water line)– Rate 4-0.

Water shall be furnished at the monthly rate per meter as follows:

Service fee per meter ----- \$75.48 per meter per month

All gallons ----- @ \$8.05 per 1,000 gallons

Minimum Bill is the service fee per meter and all water used.

A joint meeting with the City Council will need to be scheduled once the insurance and benefits information is available.

MOTION TO
ADJOURN

Motion made by Hach to adjourn the meeting at 6:13 p.m. Seconded
by Sanders. Ayes: All Nays: None

Randy Tilk
Randy Tilk
Secretary of the Board of Trustees
Alta Municipal Utilities and
Alta Municipal Broadband Communications Utility

November 2022 Utility and Telecom Regular Board Meeting

The regular Board meeting of the Board of Trustees for Alta Municipal Utilities and Alta Municipal Broadband Telecommunications Utility, City of Alta, Iowa was held at City Hall on November 8, 2022.

Chairman Clyde Bartel called the meeting to order at 4:30 p.m.

- ROLL CALL** Present – Clyde Bartel, Gloria Sanders, Todd Peterson, Rob Hach
Absent - Megan Schreck
Also, present – Desi Suter, Randy Tilk
- AGENDA** Hach made the motion to approve the agenda as posted. Seconded by Sanders.
Ayes: All Nays: None
- UTILITY AND TELECOM MINUTES** Sanders moved to approve the minutes of the October 11, 2022, Municipal Utilities and Telecommunications meeting. Seconded by Peterson.
Ayes: All Nays: None
- UTILITY CLAIMS LIST** The following bills were presented for approval:

ACCOUNTS PAYABLE	FOR	OCT 22 PD NOV 22
Utilities		
Ag State	Fuel	\$211.15
Ahlers & Cooney	Legal service	\$97.50
Alliant Energy	Service	\$171.48
Alta, City of	SW-LF-EL	\$43,808.17
Alta Municipal Utilities	Utilities	\$3,019.71
Alta Municipal Utilities	Apply deposits to accounts	\$1,200.00
Altatec	Phone	\$284.19
Bankers Trust	November WS4	\$10,000.00
Bomgaars	Supplies	\$376.72
Bonnesen Plumbing	Service	\$17,720.00
Brown Supply	Supplies	\$3,225.00
Card Connect	Service fee	\$418.69
Cardmember Service	Travel/public relations	\$178.86
Community Oil	Fuel	\$219.96
Foundation Analytical	Service	\$30.00
Gibson, Fred	Flex reimbursement	\$443.04
Gworks	Tech support/license fee	\$3,844.50
Hawkins	Chemicals	\$12,475.73
Hirschman Auto	Supplies	\$71.48
Hy-Vee	Supplies	\$15.93
I & S Group	Service	\$4,060.13
Iowa Dept. of Revenue	Use Tax	\$69.89
Iowa Dept. of Revenue	Water excise tax	\$3,845.01
Iowa One Call	Service	\$26.55
IRWA	Dues	\$275.00

Iowa Utilities Board	Assessment	\$771.00
KAYL	Public relations	\$78.75
Kids First Community	Public relations	\$50.00
Langschwager, Mitch	Travel/flex reimbursement	\$3,589.20
Loffler	Copier contract	\$47.45
Miller, Mike	Water line reimbursement	\$1,412.26
NeoTek	Service	\$166.00
NIMECA	September power	\$1,964.77
Office Elements	Supplies	\$136.22
Pedersen Septic	Service/supplies	\$3,720.00
Pitney Bowes	Annual fee	\$25.00
Post Office	Trust account	\$600.00
Power Solutions	Service	\$90.00
Reding's Gravel	Supplies	\$484.52
Resco	Supplies	\$200.59
Sargent Drilling	Service	\$15,000.00
SCE, LLC	Service	\$10,128.11
Sliefert, Michael	CR refund	\$186.14
Storm Lake Times Pilot	Public relations	\$165.73
Sutton, Cory	Flex reimbursement	\$1,059.62
Tilk, Randy	Travel expense	\$7.02
Treasurer State of Iowa	October sales tax	\$2,969.40
Treasurer State of Iowa	Unclaimed property	\$336.35
US Bank	Copier contract	\$30.13
U. S. Cellular	Service	\$29.03
Van Meter	Supplies	\$1,607.97
Van Wert Co.	Supplies	\$813.22
Wages	October	\$28,695.39
Walsh, Phyllis	Rebate	\$50.00
WAPA	September power	\$16,527.59
Wesco	Supplies	\$39,303.22
TOTAL OCT 22 PD NOV 22		\$236,333.37

Hach moved to approve payment of the utility claims as presented. Peterson seconded the motion.
Ayes: All Nays: None

Total revenues for the Electric and Water Utilities were \$200,448.61.

TELECOM CLAIMS The following bills were presented for approval:
LIST

ACCOUNTS PAYABLE	FOR	OCT 22 PD NOV 22
Telecom		
Alliant	Service	\$215.75
Alta Municipal Utilities	Utilities	\$874.34
Altatec	Internet DID line charge	\$1,666.08
Altatec	Phone	\$334.70

Aureon	DA/Calea/transport	\$120.16
Bally Sports N	October access	\$1,371.04
Big Ten Network	October access	\$505.78
Buena Vista County E911	October	\$212.81
Card Connect	Service fee	\$418.68
Cardmember Services	Public relations	\$39.97
Community Oil	Fuel	\$78.02
Consortia	September service	\$1,125.00
Deniz-Ramirez, Miriam	Internet CR refund	\$79.62
Gibson, Fred	Reimbursement	\$74.89
Hirschman Auto	Supplies	\$14.45
Hy-Vee	Supplies	\$15.93
Iowa Dept. of Revenue	Use tax	\$16.26
Iowa One Call	Service	\$26.55
Iowa Utilities Board	Assessment	\$254.00
KAYL	Public relations	\$78.75
Kids First Community	Public relations	\$50.00
Loffler	Copier contract	\$47.45
Long Lines	Access	\$11,731.43
Lumen	DA	\$50.61
MLB Network	September access	\$149.16
Movall, Charles	Phone CR refund	\$28.16
NCTC	October access	\$16,790.72
NeoTek	Service	\$166.00
Newsnation	October access	\$104.50
Nexstar	October access	\$1,232.00
Oak Hill Consulting	Service	\$68.00
Office Elements	Supplies	\$136.21
Pitney Bowes	Annual fee	\$25.00
Power Solutions	Service	\$90.00
Sazama, Scott	Internet CR refund	\$66.71
Showtime	October access	\$44.91
Smith, Bev	CATV CR refund	\$45.82
Storm Lake Times Pilot	Public relations	\$165.72
Treasurer State of Iowa	October sales tax	\$2,313.66
Treasurer State of Iowa	Unclaimed property	\$541.92
United Bank	Telecom bond	\$1,960.22
US Bank	Copier contract	\$30.12
Wages	October	\$11,960.15
TOTAL OCT 22 PD NOV 22		\$55,321.25

Sanders moved to approve payment of the telecom claims as presented. Peterson seconded the motion. Ayes: All Nays: None

Total revenues for the Telephone and Cable/Internet Utilities were \$74,067.55.

FINANCIAL REPORTS

The board performed a detailed review of the financial reports and power cost report.

WATER UPDATES

Water service leaks and a main break were discussed. There is one service line left to replace from the main to the curb stop that might have to wait until next spring. This should help with system water losses. Three of the services were lead which needs to be replaced for health reasons.

The water engineering study was discussed. Rate projections will try to be attained before the joint meeting on the 16th.

HomeServe Insurance for water service lines, sewer service line, and internal plumbing was discussed and tabled for more information. AMU and the City, if approved would be just promoting a product that is backed by the League of Cities and would encourage homeowners to check with their own insurance companies for coverage. A joint meeting with the City Council will need to be scheduled once more information is received.

UTILITY WRITE-OFFS FOR 2022

The Board reviewed the list of accounts that were deemed uncollectable. Hach moved to write-off the list of accounts in the amount of \$8,841.18; but to continue to pursue collection through all legal means. The write-off represents uncollectable accounts in the following services:

- Electric - \$2,779.74
- Water - \$3,468.08
- Landfill - \$1,113.04
- Sewer - \$1,480.32

Seconded by Peterson. Ayes: All Nays: None

In 2021, \$10,585.09 was written off. The City of Alta pursues collection of the landfill charges. Iowa Offset Program has returned \$4,161.00 of past write-offs in 2022.

2023 BUDGET

The Board reviewed the budget detail of revenues and expenses for the proposed 2023 Electric, Water, Telephone, and CATV/Internet Budgets. Hach moved to schedule a public hearing for the calendar year 2023 budget on November 22, 2022, to be held at Alta City Hall at 4:30 p.m. Seconded by Peterson. Ayes: All Nays: None

TELECOM

Fiber to two businesses is still scheduled to be installed.

ELECTRIC MANAGER & LINEMAN

Discussion was held on the applicant for manager. Hach made the motion to have the Chairman make an offer of employment with a salary of \$96,000.00 and two weeks of vacation with a negotiating cap of \$105,000.00 salary and three weeks' vacation. Seconded by Peterson. Ayes: All Nays: None

Discussion was held on the applicant for the lineman position and the need to hire an experience lineman to be able to take calls. No offer will be made at this time.

WAPA
AMENDMENT

Legal has looked over the WAPA amendment and will be signed by the Chairman and Secretary as soon as it is delivered.

POWER COST
ADJUSMENT

Hach made the motion to introduce Resolution # 529 entitled **“RESOLUTION AMENDING THE POWER COST ADJUSTMENT FOR THE SALE OF ELECTRICITY BY THE BOARD OF TRUSTEES OF THE ALTA MUNICIPAL UTILITIES AND REPEALING RESOLUTIONS IN CONFLICT.”** Sanders seconded the motion to adopt. The roll was called, and the vote was,

AYES: Schreck, Peterson, Sanders, Hach, Bartel

NAYS: None

Whereupon the Chairperson declared Resolution # 529 duly adopted as follows:

RESOLUTION # 529

RESOLUTION AMENDING THE POWER COST ADJUSTMENT FOR THE SALE OF ELECTRICITY BY THE BOARD OF TRUSTEES OF THE ALTA MUNICIPAL UTILITIES AND REPEALING RESOLUTIONS IN CONFLICT

THEREFORE, BE IT RESOLVED by the Board of Trustees of Alta Municipal Utilities (AMU) that the Power Cost Adjustment (PCA) component on the customers' electric bills is calculated as follows:

POWER COST ADJUSTMENT: Calculated as the difference in the actual purchased power costs per kWh for the current month compared to the budgeted purchased power costs per kWh. The PCA will compensate for an increase or decrease in the cost of fuel and purchased power above or below the fixed base cost per kWh purchased.

The following are the definitions of the terms used above:

Fixed Base Cost per kWh Purchased: the sum of the budgeted amounts for the following power supply costs: 1) costs associated with AMU's membership in the NIMECA group; 2) all non-capital costs associated with AMU's ownership in the Walter Scott 4 generating station (operating and maintenance, fuel); 3) all power supply charges from the Western Area Power Administration (WAPA); 4) transmission costs associated with delivery of all power and energy provided by all sources of supply to the AMU system; and 5) any other non-capital-related power supply costs including costs of operating the local generation plant; ; less budgeted

Purchase Power Sales and Attachment H revenues associated with participation in the Southwest Power Pool; divided by the budgeted annual kWh purchases from all power suppliers.

For FY23, the budgeted power supply cost is \$575,067, with budgeted purchases of 17,839,000 kWh, resulting in a fixed base cost of \$0.03224/kWh.

Actual Power Cost per kWh Purchased: the sum of the current month's actual amounts for the following power supply costs: 1) monthly NIMECA bill; 2) all con-capital costs associated with AMU's ownership in the Walter Scott 4 generating station (operating and maintenance, fuel); 3) all power supply charges from the Western Area Power Administration (WAPA); 4) transmission costs associated with delivery of all power and energy provided by all sources of supply to the AMU system; and 5) any other non-capital-related power supply costs including costs of operating the local generation plant; less actual Purchased Power Sales and Attachment H revenues associated with participation in the Southwest Power Pool for the current month; divided by the total kWh purchased for the month.

EFFECTIVE DATE: This resolution and the amended Power Cost Adjustment (PCA) established hereby shall become effective with the electricity billed in January 2023 and upon publication of the approved Resolution as required by law.

All applicable Local, State and Federal Taxes shall be added to the electric energy rates, fees and charges.

PASSED, APPROVED, AND ADOPTED by the Board of Trustees of the Alta Municipal Utilities on the 8th day of November 2022.

Chairman of the Board of Trustees

ATTEST:

Secretary of the Board of Trustees

ENERGY Residential and commercial rebates were discussed. Hach made the
EFFICIENCY motion to approve the current Residential and Commercial Energy
 Efficiency Rebate Programs into 2023. Seconded by Peterson.
 Ayes: All Nays: None

Reminder: 2022 rebate forms must be received by February 28, 2022,
to be processed.

HEALTH Hach made the motion to renew the current employee health plan
INSURANCE policy with an 8.52% increase in premiums. Seconded by Bartel.
RENEWAL Ayes: All Nays: None

Dental and vision coverage was discussed with no motion.
Information on starting an HSA will be researched.

CASH IN LIEU OF
BENEFITS

Hach made the motion to approve the employee policy addition of Cash in Lieu of Benefits for an employee only payment of \$100.00 per month for having other health insurance. Seconded by Bartel.
Ayes: All Nays: None

INSURANCE
BENEFITS

Discussion was held on cash-in-leu-of insurance for employees that have coverage through another health insurance policy and an amount to pay out. A resolution, policy change, and contract will be made up with a \$100.00 payback to review at the next meeting.

MANAGER'S
REPORT

Wages will be on the December agenda. Current and past inflation percentages were discussed.

NEXT MEETING
DATE

The next regular meeting is scheduled for Tuesday, December 13, 2022, at 4:30 p.m. at Alta City Hall.

A joint meeting with the City Council will need to be scheduled once the insurance and benefits information is available.

MOTION TO
ADJOURN

Motion made by Hach to adjourn the meeting at 6:13 p.m. Seconded by Sanders. Ayes: All Nays: None

Randy Tilk

Randy Tilk
Secretary of the Board of Trustees
Alta Municipal Utilities and
Alta Municipal Broadband Communications Utility

November 16, 2022 Special Utility Meeting

The special Board meeting of the Board of Trustees for Alta Municipal Utilities, City of Alta, Iowa was held at the Alta Community Center on November 16, 2022.

The Alta City Council called their meeting to order at 3:00 p.m. starting with the pledge of allegiance.

Chairman Clyde Bartel called the Board of Trustees meeting to order.

The Storm Lake City Council called their meeting to order.

ROLL CALL

Present – Clyde Bartel, Gloria Sanders, Todd Peterson

Absent – Megan Schreck, Rob Hach

Also Present – Randy Tilk, ISG representatives, and concerned citizens of Alta and Storm Lake

WATER WORK SESSION

Joint meeting handouts for AMU water system improvements were given to all in attendance. The meeting started with ISG representatives explaining the history of the water needs for Alta and Storm Lake along with the different options that the Alta Board of Trustees wanted to investigate future for feasibility costs that would best fit the rate payers and citizens of Alta. Those options discussed were a new water treatment plant or purchasing water from Storm Lake with a new water main along with an option of installing a raw water main to be able for AMU to sell water to recover infrastructure costs. Questions were asked and comments made on a regional water system and financing options. AMU will look at updating their water proforma with estimated capitol infrastructure cost, take public comments, and final decisions would take place in 2023.

MOTION TO ADJOURN

The Alta City Council adjourned their meeting.

The City of Storm Lake adjourned their meeting.

Motion made by Peterson to adjourn the Alta Board of Trustees meeting at 4:15 p.m. Seconded by Sanders. Ayes: All Nays: None

Randy Tilk

Randy Tilk

Secretary of the Board of Trustees

Alta Municipal Utilities

November 22, 2022 Special Utility and Telecom Board Meeting

The special meeting of the Board of Trustees for Alta Municipal Utilities and Alta Telecommunications Utility, City of Alta, Iowa was held on November 22, 2022 at Alta City Hall.

Chairman Clyde Bartel called the meeting to order at 4:30 p.m.

ROLL CALL Present – Clyde Bartel, Gloria Sanders, Megan Schreck
 Absent – Rob Hach, Todd Peterson
 Also Present – Randy Tilk, Pam Henderson

PUBLIC HEARING Chairman Bartel announced this was the time and place for a public
FOR CALENDAR hearing on the 2023 Calendar Year Budget. The Chairman asked if any
YEAR 2023 BUDGET written objections had been received and the Secretary of the Board
 reported there were zero written comments filed. Oral objections were
 then asked for and with zero being received, the Chairman declared the
 time for receiving oral and written objections to be closed.

2023 BUDGET FOR Sanders introduced Resolution # 530 entitled “A RESOLUTION
ELECTRIC AND ADOPTING THE BUDGET FOR ELECTRIC AND WATER
WATER UTILITIES FOR CALENDAR YEAR ENDING 12/31/2023” and
 moved its adoption. Schreck seconded the motion to adopt. Chairman
 Bartel called the roll with the following vote recorded:

Ayes: Sanders, Schreck, Bartel
Nays: None

Whereupon Chairman Bartel declared the following Resolution duly adopted:

RESOLUTION # 530

**A RESOLUTION ADOPTING THE BUDGET FOR THE ELECTRIC
AND WATER UTILITIES FOR CALENDAR YEAR ENDING 12/31/2023**

ADOPTED BUDGET CERTIFICATE

To: Alta City Council

At a meeting of the Alta Municipal Utilities Board of Trustees, held after public hearing as
(Governing Board)

required by law, on 11/22/2022, the proposed budget for calendar year 2023
(xx/xx/xx) (specify fiscal or calendar and year)

was adopted as summarized and attached hereto.

Telephone
Area Code

(712) 200-1122

(signature) Board Secretary

Address 223 South Main Street
Alta, IA 51002

Record of Public Hearing and Adoption of Budget

On 11/22/2022, the Alta Municipal Utilities Board of Trustees met for the purpose of conducting a public hearing on the proposed calendar year 2023 budget as published. Notice of time and place of hearing had been published on 11/11/2022 in the Storm Lake Times Pilot and the affidavit of publication was available to file with the City Council.

The budget estimate was considered, and taxpayers and residents heard for and against said estimate were as follows:

There were no written or oral comments received.

After giving opportunity for all desiring to be heard, the Board adopted the following budget resolution:

A RESOLUTION ADOPTING THE BUDGET FOR CALENDAR YEAR ENDING 12/31/2023
(specify fiscal or calendar) (xx/xx/xx)

BE IT RESOLVED by the Alta Municipal Utilities Board of Trustees: The budget for calendar year ending 12/31/2023 as set forth in the Adopted Budget Summary and in the detailed budget in support thereof showing the estimated revenues and expenditures for said budget year in accordance with the summary and detail as adopted.

Passed and approved on, 11/22/2022 by the following vote: (list names)
(xx/xx/xx)

Ayes: Gloria Sanders
Megan Schreck
Clyde Bartel

Nays: None

Absent: Rob Hach
Todd Peterson

(signature) Trustee

(signature) Secretary

2023 BUDGET FOR
TELEPHONE AND
CATV/INTERNET

Sanders introduced Resolution # 531 entitled "A RESOLUTION ADOPTING THE BUDGET FOR TELEPHONE AND CATV/INTERNET FOR CALENDAR YEAR ENDING 12/31/2023" and moved its adoption. Schreck seconded the motion to adopt. Chairman Bartel called the roll with the following vote recorded:

Ayes: Sanders, Schreck, Bartel
Nays: None

Whereupon Chairman Bartel declared the following Resolution duly adopted:

RESOLUTION # 531

**A RESOLUTION ADOPTING THE BUDGET FOR THE TELEPHONE AND
CATV/INTERNET UTILITIES FOR CALENDAR YEAR ENDING 12/31/2023**

ADOPTED BUDGET CERTIFICATE

To: Alta City Council

At a meeting of the Alta Municipal Utilities Board of Trustees, held after public hearing as
(Governing Board)

required by law, on 11/22/2023, the proposed budget for calendar year 2023
(xx/xx/xx) (specify fiscal or calendar and year)

was adopted as summarized and attached hereto.

Telephone
Area Code

(712) 200-1122

(signature) Board Secretary

Address 223 South Main Street
Alta, IA 51002

Record of Public Hearing and Adoption of Budget

On 11/22/2022, the Alta Municipal Utilities Board of Trustees met for the purpose of conducting a public hearing on the proposed calendar year 2023 budget as published. Notice of time and place of hearing had been published on 11/11/2022 in the Storm Lake Times Pilot and the affidavit of publication was available to file with the City Council.

The budget estimate was considered, and taxpayers and residents heard for and against said estimate were as follows:

There were no written or oral comments received.

After giving opportunity for all desiring to be heard, the Board adopted the following budget resolution:

A RESOLUTION ADOPTING THE BUDGET FOR CALENDAR YEAR ENDING 12/31/2023
(specify fiscal or calendar) (xx/xx/xx)

BE IT RESOLVED by the Alta Municipal Utilities Board of Trustees: The budget for calendar year ending 12/31/2023 as set forth in the Adopted Budget Summary and in the detailed budget in support thereof showing the estimated revenues and expenditures for said budget year in accordance with the summary and detail as adopted.

Passed and approved on, 11/22/2022 by the following vote: (list names)
(xx/xx/xx)

Ayes: Gloria Sanders
Megan Schreck
Clyde Bartel

Nays: None

Absent: Rob Hach
Todd Peterson

(signature) Trustee

(signature) Secretary

WATER STUDY

Discussion was held on how to move forward with the water study and updating the water proforma with Public Financial Management to see future rate increases for capital improvements. Water Study was tabled until the December regular meeting.

MANAGER & LINEMAN

Discussion was held on how to move forward on advertising for a journeyman lineman and a general manager. Advertising was tabled until the December regular meeting.

Schreck made the motion to hire Brandon Mier full-time at \$20.00 per hour starting November 28th with one-week of vacation to carry into 2023 and sick leave benefits to start in December. Seconded by Bartel.
Ayes: All Nays: None

EMPLOYEE WAGES Inflation rates and wages were discussed. Wages were tabled until the December regular meeting.

MOTION TO Motion made by Sanders to adjourn the meeting at 4:35 p.m. Seconded
ADJOURN by Schreck. Ayes: All Nays: None

Randy Tilk

Randy Tilk
Secretary of the Board of Trustees
Alta Municipal Utilities and
Alta Municipal Broadband Communications Utility

December 2022 Utility and Telecom Regular Board Meeting

The regular Board meeting of the Board of Trustees for Alta Municipal Utilities and Alta Municipal Broadband Telecommunications Utility, City of Alta, Iowa was held at City Hall on December 13, 2022.

Chairman Clyde Bartel called the meeting to order at 4:30 p.m.

ROLL CALL Present – Clyde Bartel, Gloria Sanders, Todd Peterson, Rob Hach,
Megan Schreck
Also, present – Desi & Larry Suter, Pam Henderson, Jim Eaton, Randy Tilk,
Deanna McGowan, Angelique Anderson

AGENDA AND MINUTE CORRECTIONS Tilk commented that the meeting agenda was posted as November 8, 2022 and was reposted to December 13, 2022. Please change that in your board baskets. The November 8, 2022, regular meeting minutes under ENERGY EFFICIENCY, the 2022 rebate forms need to be received by February 28, 2023, not 2022. At the bottom, of the last page of these minutes, it should read “Next regular meeting is Tuesday, December 13, 2022.” Instead of the 11th. The Special minutes from November 22, 2022, Resolution had the year date of meeting as 2021 instead of 2023. It is correct in the Resolution book.

Sanders made the motion to approve the agenda as posted. Seconded by Hach.
Ayes: All Nays: None

UTILITY AND TELECOM MINUTES Hach moved to approve the minutes of the November 8, 2022, Municipal Utilities and Telecommunications meeting as amended. Seconded by Sanders.
Ayes: All Nays: None

SPECIAL UTILITY MINUTES Sanders moved to approve the minutes of the November 16, 2022, Special Municipal Utilities meeting. Seconded by Peterson. Ayes: All Nays: None

SPECIAL UTILITY AND TELECOM MINUTES Sanders moved to approve the minutes of the November 22, 2022, Special Municipal Utilities and Telecommunications meeting as amended. Seconded by Peterson. Ayes: All Nays: None

UTILITY CLAIMS LIST The following bills were presented for approval:

ACCOUNTS PAYABLE Utilities	FOR	NOV 22 PD DEC 22
4 Seasons Plumbing	Service/supplies	\$439.86
Ag State	Fuel	\$607.88
Alliant	Service	\$294.76
Alta, City of	SW-LF-EL	\$41,484.49
Alta MHP LLC	CR refund	\$78.59
Alta Municipal Utilities	Apply deposits to accts.	\$900.00

Alta Municipal Utilities	Utilities	\$3,350.34
Altatec	Phone	\$276.83
Bankers Trust	Bond payment	\$199,361.25
Bankers Trust	WS4	\$7,000.00
Bomgaars	Supplies	\$297.28
Bonnesen Plumbing	Service	\$4,400.00
Card Connect	Service	\$458.46
Cardmember Service	Training/supplies	\$448.81
Cazares, Blas Jr.	CR refund	\$200.80
Chilton, Renae	Deposit refund	\$300.00
Community Oil	Fuel	\$552.83
Deniz-Ramirez, Miriam	Deposit refund	\$300.00
DGR Engineering	Service	\$813.50
Ditch Witch	Supplies	\$53.90
Flomotion	Equipment	\$526.00
Foundation Analytical	Service	\$30.00
Gonzalez, Angela	Reimbursement	\$500.00
Hawkins	Chemicals	\$4,773.25
Hy-Vee	Supplies	\$21.91
I & S Group	Service	\$628.75
Iowa Dept. of Revenue	Water excise tax	\$3,899.87
Iowa Dept. of Revenue	Use Tax	\$54.33
Iowa One Call	Service	\$18.45
K & K Investment Group	CR refund	\$1,457.61
KAYL	Public relations	\$105.00
Kueny Chiropratic	Service	\$165.00
Langschwager, Mitch	Travel expense	\$311.96
Mason, Michelle	Deposit refund	\$300.00
Mike's Electronics	Service	\$576.30
Municipal Supply	Supplies	\$511.60
Nagel, Janet	Rebate	\$50.00
NAPA	Supplies	\$7.96
NeoTek	Service	\$166.00
NIMECA	APX transfer fee	\$8.17
NIMECA	October power	\$28,827.06
Office Elements	Supplies	\$178.01
O'Reilly Automotive	Supplies	\$65.45
Pitney Bowes	Supplies	\$4.89
Sazama, Scott	Deposit refund	\$300.00
Skarshaug Testing	Service	\$1,513.60
Storm Lake Ace Hardware	Supplies	\$25.98
Storm Lake Times Pilot	Public relations	\$272.15
Sutton, Cory	Flex reimbursement	\$541.42
Tello, Alberto	CR refund	\$151.64
The Storm Lake Jamborees	Public relations	\$19.50
Tilk, Randy	Flex reimbursement	\$520.00
Treasurer State of Iowa	November sales tax	\$3,409.54
US Bank	Copier contract	\$60.26
USA Blue Book	Supplies	\$158.21
U.S. Cellular	Service	\$29.44

Van Meter	Supplies	\$577.54
Van Wert Co.	Supplies	\$751.36
Vector	Insurance	\$229.73
Wages	November	\$28,721.91
Walsh, Brian	Rebate	\$600.00
WAPA	October power	\$19,142.45
Wesco	Equipment	\$1,030.36
Zolkiewicz, Nancy	Deposit refund	\$300.00
TOTAL NOV 22 PD DEC 22		\$363,162.24

Sanders moved to approve payment of the utility claims as presented. Schreck seconded the motion.
Ayes: All Nays: None

Total revenues for the Electric and Water Utilities were \$221,530.39.

TELECOM CLAIMS The following bills were presented for approval:
LIST

ACCOUNTS PAYABLE	FOR	NOV 22 PD DEC 22
Telecom		
Adams, Shane	Internet CR refund	\$66.30
Alliant	Service	\$207.14
Alta Municipal Utilities	Utilities	\$917.84
Altatec	DID line charge	\$1,666.08
Altatec	Phone	\$327.35
Aureon	DA/Calea/transport	\$114.12
Bally Sports N	November access	\$1,364.48
Beery, Diana/Leland	Phone/Internet CR refund	\$72.45
Big Ten Network	November access	\$503.36
Buena Vista County E911	November	\$211.26
Card Connect	Service fee	\$458.45
Cardmember Service	Supplies	\$183.81
Century Link	Access	\$176.89
Community Oil	Fuel	\$76.01
Consortia	October service	\$1,125.00
Garvin, Theresa	Internet CR refund	\$6.19
Gibson, Fred	Travel expense	\$99.45
Hy-Vee	Supplies	\$21.91
Iowa Department of Revenue	Use Tax	\$9.54
Iowa One Call	Service	\$18.45
KAYL	Public relations	\$105.00
Long Lines	Access	\$11,667.03
Lumen	DA	\$50.61
MLB Network	October/November access	\$295.02
NCTC	November access/equipment	\$17,701.04
NeoTek	Service/equipment	\$1,128.84
Newsnation	November access	\$104.00
Nexstar	November access	\$1,226.50

Office Elements	Supplies	\$178.00
Pitney Bowes	Supplies	\$4.88
Power Solutions	Service/equipment	\$2,206.42
Pryor, Lynne	Internet CR refund	\$66.30
Rivera, Erika	Internet CR refund	\$99.52
Router 12 Networks	Service	\$1,200.00
Showtime	November access	\$44.91
Storm Lake Times Pilot	Public relations	\$272.15
The Storm Lake Jamborees	Public relations	\$19.50
Treasurer State of Iowa	November sales tax	\$2,304.61
United Bank	Telecom bond	\$1,960.22
US Bank	Copier contract	\$60.24
Vector	Insurance	\$229.72
Wages	November	\$10,806.83
TOTAL NOV 22 PD DEC 22		\$59,357.42

Peterson moved to approve payment of the telecom claims as presented. Sanders seconded the motion. Ayes: All Nays: None

Total revenues for the Telephone and Cable/Internet Utilities were \$73,189.63.

FINANCIAL REPORTS

The board performed a detailed review of the financial reports and power cost report. Tilk commented that the interest payments, principal payments, or both are paid in December for the Bond payments for the water and electric infrastructure loans. The other time is June depending how the loans were set up.

EMPLOYEE WAGES

Tilk commented that for 2022, the office staff got a 4% raise and the outside got a 3%. Inflation went up after the raises were given and this year is currently around 8.62%. These are trying times for getting and keeping qualified labor. AMU has not gotten any applicants for the lineman or manager position, and we need to keep the personnel we currently have. Sutton wants to go to hourly instead of salary. McGowan and Anderson commented on the current job market and the value of the current staff. Discussion was held starting with the office staff.

Bartel made the motion to increase the base wages of accountant Deanna McGowan to \$26.00 an hour, utility clerk Angelique Anderson to \$20.00 an hour, and telecom clerk Stephanie Drzycimski to \$18.00 an hour. Seconded by Hach. Ayes: All Nays: None McGowan and Anderson excused themselves from the meeting.

Discussion was held on the water superintendent and telecom tech positions. Clyde made the motion to increase the base wage of telecom tech Fred Gibson 9% to \$34.41. Seconded by Schreck. Ayes: All Nays: None

Hach made the motion to set the hourly base wage of water superintendent Cory Sutton at \$36.00 an hour. Lacked a second. Bartel made the motion to set the hourly base wage for Sutton at \$37.00 an hour. Seconded by Peterson. Ayes: All Nays: None

Discussion was held on the journeyman scale to help attract a lineman to come to Alta. Tilk commented on setting the journeyman lineman at \$42.00 an hour with the steps at 5% increases for training and hours. Journeyman lineman Mitch Langschwager's base wage is currently at 109% of journeyman for being in charge of the electric department and he would be willing to drop down to 107% to raise the lineman wage. Bartel made the motion to approve the Journeyman Pay Scale for 2023 and base Langschwager's wage to 108% of journeyman. Seconded by Hach. Ayes: All Nays: None A copy of the scale will be sent to IAMU to forward to the Iowa Department of Labor for the apprenticeship program.

Hach made the motion to increase Utility Manager Randy Tilk's salary 9% to \$104,672.44. Seconded by Peterson. Ayes: All Nays: None

WATER UPDATES

Tilk asked if any discussion on the leak complaints that were sent to the Trustees. The leaks and breaks are going to get worse before it gets better as dry as the ground is and we are not in single temperatures yet. Comments were given on a few service leaks and main breaks. There is one service line left to replace from the main to the curb stop that will have to wait until next spring.

The water engineering study was discussed and which way to proceed with engineering and financial proformas. Schreck made the motion to not proceed engineering any farther with pipelines on buying water from Storm Lake or selling raw water. Seconded by Peterson. Ayes: All Nays: None

Bartel made the motion to proceed with the City of Alta on promoting HomeServe insurance for water, sewer, and inside plumbing. Seconded by Schreck. Ayes: All Nays: None Homeowners are encouraged to check with their own insurance companies for coverage.

TELECOM

Long Lines is scheduled to get the fiber spliced for the two businesses.

ELECTRIC MANAGER & LINEMAN

Discussion was held on advertising for the manager and lineman position. A new ad with both positions and new wage information will be looked starting in January 2023.

DGR has made the field trip to Alta and will be updating the GIS mapping to look at and update.

WAPA

There is going to be another WAPA agreement to sign on RECs (Renewable Energy Credits) and one with NIMECA to be AMU's representative.

MANAGER'S
REPORT

Mark Glienke with Goes Insurance will be updating the property, vehicle, inland marine, and cyber security policies for 2023 and will be on the January agenda.

NEXT MEETING
DATE

The next regular meeting is scheduled for Tuesday, January 10, 2023, at 4:30 p.m. at Alta City Hall.

MOTION TO
ADJOURN

Motion made by Hach to adjourn the meeting at 6:02 p.m. Seconded by Bartel. Ayes: All Nays: None

Randy Tilk

Randy Tilk

Secretary of the Board of Trustees

Alta Municipal Utilities and

Alta Municipal Broadband Communications Utility