

August 2021 Utility and Telecom Regular Board Meeting

The regular Board meeting of the Board of Trustees for Alta Municipal Utilities and Alta Municipal Broadband Telecommunications Utility, City of Alta, Iowa was held at City Hall on August 10, 2021.

Chairman Clyde Bartel called the meeting to order at 4:30 p.m.

ROLL CALL Present – Clyde Bartel, Todd Peterson, Gloria Sanders, Megan Schreck, Rob Hach
Also, present – Randy Tilk

AGENDA There was an addition of EMC Hail Insurance Claim posted to the Trustee agenda at City Hall. Schreck made the motion to approve the agenda as amended. Seconded by Peterson. Ayes: All Nays: None

UTILITY AND TELECOM MINUTES Sanders moved to approve the minutes of the July 13, 2021, Municipal Utilities and Telecommunications meeting. Seconded by Schreck. Ayes: All Nays: None

UTILITY CLAIMS LIST The following bills were presented for approval:

ACCOUNTS PAYABLE Utilities	FOR	JULY 21 PD AUG 21
Ahlers Law Firm	Legal service	\$820.00
Alliant Energy	Service	\$160.32
Alta, City of	SW-LF-EL	\$46,253.78
Alta Municipal Utilities	Utilities	\$3,465.20
Altatec	Phone	\$275.54
Auditor of State	Filing fee	\$125.00
Bankers Trust	August WS4	\$11,000.00
Blue Lake Websites	Service	\$220.75
Bomgaars	Supplies	\$122.65
Bonnesen Plumbing	Service	\$15,735.00
Card Connect	Service fee	\$385.35
Central Iowa Distributing	Supplies	\$392.00
First Coop	Fuel	\$8,907.70
Flink, Travis	Master meter refund	\$81.30
Foundation Analytical Lab	Service	\$26.00
Fulcher, William	Master meter refund	\$81.30
Goodwin, Lee & Colleen	Rebate	\$50.00
Grainger	Supplies	\$228.26
Hach Company	Chemicals	\$694.24
Hall, Robert	CR refund	\$32.33
Hawkins, Inc.	Chemicals	\$5,570.90
Hirschman Auto	Service/supplies	\$308.53
Iowa Department of Revenue	Water excise tax	\$3,910.23
Iowa One Call	Service	\$25.20

Leeper, Jessica	Deposit refund	\$300.00
Loffler	Copier contract	\$39.73
NeoTek	Service/equipment	\$4,343.35
NIMECA	June power	\$44,910.72
NIMECA	MRES settlement	\$2,753.09
Office Elements	Supplies	\$68.45
PFM Financial Advisors	Service	\$1,000.00
Phelps	Supplies	\$60.46
Pilot Tribune	Public relations	\$182.10
Rhea, Randall	Service	\$481.50
Storm Lake Ace Hardware	Supplies	\$33.99
Stuart C Irby Co.	Supplies	\$282.48
Sutton, Cory	Flex reimbursement	\$610.00
Tilk, Randy	Travel expense	\$81.39
Treasurer State of Iowa	July sales tax	\$2,417.22
U. S. Cellular	Service	\$29.02
Van Meter	Supplies	\$1,766.69
Van Wert	Supplies	\$4,261.49
Vetter Equipment	Supplies	\$599.18
Wages	July	\$31,079.74
WAPA	June power	\$21,886.85
Wesco	Supplies	\$41,013.65
Woltman, Dale	Deposit refund	\$75.00
TOTAL JULY 21 PAID AUG 21		\$257,147.68

Sanders moved to approve payment of the utility claims as presented. Peterson seconded the motion. Ayes: All Nays: None

Total revenues for the Electric and Water Utilities were \$199,277.55.

TELECOM CLAIMS The following bills were presented for approval:
LIST

ACCOUNTS PAYABLE	FOR	JULY 21 PD AUG 21
Telecom		
Alliant Energy	Service	\$234.93
Alta Municipal Utilities	Utilities	\$964.13
Altatec	Phone	\$325.97
Altatec	DID line charge	\$1,666.08
Ancerly Hosting	Service	\$20.00
Auditor of State	Filing fee	\$125.00
Aureon	DA/Calea	\$93.73
Bally Sports North	July access	\$1,450.00
Big Ten Network	July access	\$522.00
Blue Lake Websites	Service	\$220.75
Buena Vista County E911	July	\$230.98
Busby, Ashley Melgar	Refund installation fee	\$89.95
Card Connect	Service fee	\$385.34
Cardmember Service	Public relations	\$19.26
Century Link	Access	\$353.78

Consortia	June service	\$2,362.50
Hadenfeldt Estate, Mildred	Phone CR refund	\$5.93
Harris, Robert	Phone/CATV/Internet CR refund	\$129.50
Icore	Filing fee/tariff	\$1,048.00
Interstate TRS Fund	Assessment	\$103.89
Iowa One Call	Service	\$25.20
KMEG	July access	\$1,044.00
Lane, Thomas James	Internet CR refund	\$38.49
Leeper, Jessica	Internet CR refund	\$17.67
Loffler	Copier contract	\$39.72
Long Lines	Access	\$7,864.89
Lumen	DA	\$47.61
Medsker, Linda	Internet CR refund	\$15.47
MLB Network	June access	\$155.00
NCTC	Access	\$17,091.27
NeoTek	Service/equipment	\$4,343.34
Nexstar	July access	\$1,102.00
Office Elements	Supplies	\$68.44
Phelps	Supplies	\$60.46
Pilot Tribune	Public relations	\$182.10
Scooter's Bar & Grill	Phone/CATV/Internet CR refund	\$281.59
Showtime	July access	\$42.99
Treasurer State of Iowa	July sales tax	\$2,341.98
United Bank	Telecom bond	\$1,960.22
Wages	July	\$13,737.98
Werner, Josh	Internet CR refund	\$36.35
TOTAL JULY 21 PAID AUG 21		\$60,848.49

Sanders moved to approve payment of the telecom claims as presented. Hach seconded the motion. Ayes: All Nays: None

Total revenues for the Telephone and Cable/Internet Utilities were \$64,655.62.

FINANCIAL REPORTS The board performed a detailed review of the financial reports and power cost report. \$28,465.33 was credited back to the customers on the power cost adjustment last month and \$136,013.48 since January. Tilk commented on the Electric Department's budgeted financial numbers look low because of these credits and the expenses that are being paid out for the underground conversion we are currently working on.

WATER/MAGUIRE IRON MAINTENANCE AGREEMENT AMU's attorney has reviewed the agreement and has been sent back to Maguire Iron for wording changes. The Water Department budget has been updated and currently on a positive forecast for 2021. After discussion, Hach made the motion to approve the contract and authorize its execution and delivery by the Chairman and Secretary, with such changes as may be approved by the Utility Manager and Utility's legal counsel. Seconded by Sanders.
Ayes: All Nays: None

WATER UPDATES The red-light fixture on top of the water tower has been replaced. Two private service lines still need to be repaired that were found during leak detection. The leak on Industrial Road ended up being a plugged tile. Working on water meter changes.

TELECOM A programming agreement was discussed that was hard for NCTC to negotiate because of the increases and terms the company wanted. The AltaTec system was discussed and the availability of getting equipment to support it in the future. Fiber to the Home was discussed. The engineering firm that designed the system can do an overlay so that it could coincide with the conduit installations on the electric project and save construction funding.

ELECTRIC Most of the primary cable is pulled in and terminated on the underground project. Our contractor will be back to finish boring in the secondaries to the houses. We will be ready to energize the circuit in a few weeks to start switching over services.

The diesel fuel in the 6,000-gallon storage tank has been filtered and will be soliciting a company to run fuel lines to the two generators.

NEW EMPLOYEE
VACATION
BENIFITS Discussion was held on granting vacation to AMU's new employees. Hach made the motion to grant Angelique Anderson and Tanner Schiltz a week of vacation (5 days). Seconded by Schreck.
Ayes: All Nays: None

EMC HAIL
INSURANCE
CLAIM Insurance claims from damage to AMU buildings and City Hall from the June 16, 2021, hailstorm was discussed for repairs, replacement, and/or future repairs/replacement.

Sanders made the motion to receive the claim payment for AMU's policy for the Switchgear Building and Power Plant. Seconded by Hach. Ayes: All Nays: None

Bartel made the motion to receive the claim payment for the Water Plant Building. Seconded by Peterson. Ayes: All Nays: None

Hach made the motion to receive the claim payment for the Electric Shop and repair the roof. Seconded by Sanders.
Ayes: All Nays: None

Bartel made the motion to proceed with the City on replacing the shingles on City Hall. Seconded by Sanders.
Ayes: All Nays: None

MANAGER'S
REPORT

The August NIMECA picnic/board meeting had representatives from IAMU, Corn Belt Power Cooperative, DGR Engineering, our municipal legal department, and representatives from our Municipal Utility partners in attendance. The meeting was informative on talking about legislative issues, topics for future planning, and changes in the electric industry.

NEXT MEETING
DATES

The next regular meeting is scheduled for Tuesday, September 14, 2021, at 4:30 p.m. at Alta City Hall.

MOTION TO
ADJOURN

Motion made by Hach to adjourn the meeting at 5:42 p.m. Seconded by Sanders. Ayes: All Nays: None

Randy Tilk

Randy Tilk
Secretary of the Board of Trustees
Alta Municipal Utilities and
Alta Municipal Broadband Communications Utility