

July 2021 Utility and Telecom Regular Board Meeting

The regular Board meeting of the Board of Trustees for Alta Municipal Utilities and Alta Municipal Broadband Telecommunications Utility, City of Alta, Iowa was held at City Hall on July 13, 2021.

Chairman Clyde Bartel called the meeting to order at 4:30 p.m.

- ROLL CALL** Present – Clyde Bartel, Todd Peterson, Gloria Sanders, Megan Schreck, Rob Hach
Also, present – Randy Tilk, Cory Sutton, Jake Dugger, Ronnie Morris, Larry Suter, Jim Eaton
- AGENDA** Sander made the motion to approve the agenda is as posted. Seconded by Peterson. Ayes: All Nays: None
- WATER TOWER MAINTENANCE AND REPAIRS** The meeting was turned over to Dugger with Maguire Iron to give their presentation on the current condition of AMU’s water tower, recommended repairs, and discuss a maintenance program agreement that completes the painting inside and out plus maintenance items over a five-year period with a payment plan to spread the costs out to help with the water utility budgeting. Yearly inspections would be included and after five years, the yearly fee would go down to budget for future maintenance. An additional quote was given to include replacement of the riser pipe that needs the leaking expansion joint replaced. Tilk and Sutton commented the importance of the water tower to the overall water system of Alta and making sure it is maintained. Discussion was held comparing agreements and costs with Viking Industrial Painting along with replacing the riser pipe. Viking Industrial Painting was \$39,075 for five years and \$13,420 on the sixth year. Maguire Iron was \$31,036 for five years and \$12,979 on the sixth. Maguire with riser pipe replacement was \$44,976 for five years and \$12,979 on the sixth. Sanders made the motion to proceed with a maintenance agreement with Maguire Iron to include replacement of the riser pipe pending lawyer review of the agreement. Seconded by Hach. Ayes: All Nays: None
- WATER UPDATES** Sutton gave a few updates for the water department. Dugger and Schreck excused themselves from the meeting.
- UTILITY AND TELECOM MINUTES** Sanders moved to approve the minutes of the June 8, 2021, Municipal Utilities and Telecommunications meeting. Seconded by Peterson. Ayes: All Nays: None
- SPECIAL UTILITY AND TELECOM MINUTES** Sanders moved to approve the minutes of the June 16, 2021, Special Municipal Utilities and Telecommunications meeting. Seconded by Peterson. Ayes: All Nays: None
- UTILITY CLAIMS LIST** The following bills were presented for approval:

**ACCOUNTS PAYABLE
Utilities****FOR****JUNE 21 PAID JULY 21**

Alliant Energy	Service	\$290.37
Alta, City of	SW-LF-EL	\$44,989.24
Alta Municipal Utilities	Deposits applied to accts.	\$300.00
Alta Municipal Utilities	Rent/Assistance program	\$218.40
Alta Municipal Utilities	Utilities	\$3,962.00
Altatec	Phone	\$269.93
Alta VFW	Flag	\$25.00
Bankers Trust	June/July WS4	\$12,000.00
Bomgaars	Supplies	\$199.15
Bonnesen Plumbing	Service	\$45,105.00
Card Connect	Service fee	\$323.71
Cardmember Services	Supplies/training/fuel	\$1,436.90
Community Oil	Fuel	\$575.02
First Coop	Fuel	\$43.48
Foundation Analytical	Service	\$64.00
Fred Pryor Seminars	Training	\$149.50
Goes Insurance	Insurance	\$1,601.49
Grainger	Supplies	\$408.75
Hach Co.	Chemicals	\$714.49
Hawkins	Chemicals	\$12,451.75
Hirschman Auto	Supplies	\$187.25
Huseman, Marilyn	Rebate	\$85.00
Hy-Vee	Memorial	\$42.80
IAMU	Training	\$25.00
IDNR	Annual fee	\$223.13
Iowa Department of Revenue	Water excise tax	\$4,380.93
Iowa Finance Authority	SRF loans	\$213,639.90
Iowa One Call	Service	\$9.00
KAYL	Public relations	\$73.50
Mike's Electronics	Service	\$522.50
Miller, Brian	CR refund	\$124.82
Miller, Trenton	Deposit refund	\$300.00
NeoTek	Service	\$166.00
NIMECA	May power	\$31,110.83
NIMECA	Insurance	\$23.80
Office Elements	Supplies	\$293.55
Phelps	Supplies	\$423.73
Pilot Tribune	Public relations	\$87.18
Pitney Bowes	Meter lease	\$69.12
Plumbing & Heating	Supplies	\$170.75
ProElect	Service/equipment	\$610.75
Redings Gravel	Supplies	\$1,277.72
Seneca Companies	Service	\$459.46
Storm Lake Ace Hardware	Supplies	\$270.93
Suez	Equipment	\$1,731.00
Sutton, Cory	Flex reimbursement	\$590.00
T. P. Anderson & Co.	Audit	\$5,300.00
Tilk, Randy	Travel expense	\$57.12

Treasurer State of Iowa	June sales tax	\$2,403.05
Treasurer State of Iowa	Use tax	\$436.04
UMB	Service fee	\$250.00
U.S. Bank	Copier contract	\$75.32
U.S. Cellular	Service	\$30.02
Van Meter	Supplies	\$1,068.25
Wages	June	\$36,183.73
WAPA	May power	\$18,134.16
Wesco	Supplies	\$2,805.42
TOTAL JUNE 21 PD JULY 21		\$448,769.94

Hach moved to approve payment of the utility claims as presented. Sanders seconded the motion.
Ayes: All Nays: None

Total revenues for the Electric and Water Utilities were \$205,740.92.

TELECOM CLAIMS The following bills were presented for approval:
LIST

ACCOUNTS PAYABLE	FOR	JUNE 21 PAID JULY 21
Telecom		
Alliant	Service	\$216.08
Alta-Aurelia Schools	USAC reimbursement	\$7,173.60
Alta Municipal Utilities	Utilities	\$994.60
Altatec	Phone	\$320.37
Altatec	DID line charge	\$1,666.08
Ancerly Hosting	Service	\$20.00
Aureon	DA/Calea	\$88.48
Bally Sports N	June access	\$1,468.75
Big Ten Network	June access	\$528.75
Bouhey, Donald/Florence	Phone CR refund	\$25.38
Buena Vista County E911	June	\$234.53
Card Connect	Service fee	\$323.71
Cardmember Service	Supplies	\$169.06
Century Link	Access	\$176.89
Community Oil	Fuel	\$156.00
Consortia	May service	\$1,946.25
Fred Pryor Seminars	Training	\$149.50
Gerbers, Mary Jane	CATV/Internet CR refund	\$186.31
Goes Insurance	Insurance	\$719.51
Hermson, Brandon	Internet CR refund	\$48.34
Hirschman Auto	Supplies	\$30.82
Hy-Vee	Memorial	\$42.80
IAMU	Training	\$25.00
Interstate TRS Fund	Assessment	\$121.03
Iowa One Call	Service	\$9.00
Iowa Utilities Board	Assessment	\$26.03
James, Victor	CATV CR refund	\$87.95
KAYL	Public relations	\$73.50

Khaoorn, Beverly	Internet CR refund	\$33.03
KMEG	June access	\$1,057.50
Long Lines	Access	\$7,926.86
Lumen	DA	\$47.61
MLB Network	May access	\$159.34
NCTC	Access/equipment	\$18,612.41
NeoTek	Service/equipment	\$1,192.13
Nexstar	June access	\$1,116.25
Office Elements	Supplies	\$293.55
Otto, Adeline	Phone CR refund	\$6.53
Pender, Karen	Phone/Internet CR refund	\$30.78
Pilot Tribune	Public relations	\$167.43
Pitney Bowes	Meter lease	\$69.12
ProElect	Service/equipment	\$610.75
Sassman, Jimmy	CATV/Internet CR refund	\$105.67
Showtime	June access	\$42.99
T. P. Anderson & Co.	Audit	\$5,300.00
Treasurer State of Iowa	June sales tax	\$2,384.95
Treasurer State of Iowa	Use tax	\$41.64
United Bank	Telecom bond	\$1,960.22
United States Treasury	Excise tax	\$626.45
U. S. Bank	Copier contract	\$75.30
Wages	June	\$13,328.37
Wolf-Vring, Trista	Phone CR refund	\$22.64
TOTAL JUNE 21 PD JULY 21		\$72,239.84

Peterson moved to approve payment of the telecom claims as presented. Sanders seconded the motion. Ayes: All Nays: None

Total revenues for the Telephone and Cable/Internet Utilities were \$80,431.83.

FINANCIAL REPORTS The board performed a detailed review of the financial reports and power cost report. \$30,886.28 was credited back to the customers on the power cost adjustment last month and \$107,548.15 since January.

IOWA LAKES REGIONAL WATER TERRITORY RELEASE Information was discussed on Alta Municipal Utility's water service territory and releases granted in the past. Hach made a motion to release Silvino & Mayela Morelos's residence at 641 Hwy 7, Alta, IA to Iowa Lakes Regional Water with the stipulation, as stated in "FIVE" of the "Agreement in Regard to Water Service Area and Plan for Water Service". Seconded by Peterson.
Ayes: All Nays: None

WATER UPDATES Tilk commented on water loss from a contractor hitting a service line on Main St. and another contractor on Industrial Rd. cracking the pipe when tapping the main.

TELECOM WRITE-OFFS FOR THE 2nd HALF OF 2020

The Board reviewed the list of accounts that were deemed uncollectable. Following review, Sanders moved to write-off the list of delinquent accounts in the amount of \$919.96; but to continue to pursue collection through all legal means. The write-off represents uncollectable accounts in the following services:

Phone - \$54.63

CATV - \$265.95

Internet - \$599.38

Seconded by Hach. Ayes: All Nays: None

ELECTRIC

Tilk commented that there are going to be a lot of changes in the electric utility in the coming years with solar, electric vehicles, carbon emissions, time of use and NET metering. The DGR rate study is part of this. NIMECA is going to have planning sessions to help our group of municipal utilities with the coming issues.

The telecom crew is helping trench in two new services at West Links Dr. and one on Industrial Rd. Both Telecom and Electric have helped install the new service at the bank. We had a few rain days, and the electric crew has drained the diesel, water, and air tanks in the old power plant. The big diesel tank is ready to have the old diesel fuel filter and the tank cleaned. When this is completed, new fuel lines can be installed to the two outside generators to be able to run more than twenty-four hours a day without refueling in an emergency.

OFFICE COMPUTERS

An updated quote for computer replacement was reviewed. Sanders made the motion to have NeoTek replace the four office computers and monitors in the amount of \$7,460.17. Seconded by Peterson. Ayes: All Nays: None

NEXT MEETING DATES

The next regular meeting is scheduled for Tuesday, August 10, 2021, at 4:30 p.m. at Alta City Hall.

MOTION TO ADJOURN

Motion made by Sanders to adjourn the meeting at 5:58 p.m. Seconded by Bartel. Ayes: All Nays: None

Randy Tilk

Randy Tilk

Secretary of the Board of Trustees

Alta Municipal Utilities and

Alta Municipal Broadband Communications Utility